

May 18, 2022

Dear Giants Neck Beach neighbors and friends:

As we move towards the summer and our Annual meeting next month, I wanted to provide everyone with a summary of the timeline and procedures relating to voting on the 2022-2023 budget so that you will know what to expect and can plan accordingly. For the first time in several years, we will be holding the 2022 Annual Meeting in person, and we look forward to seeing everyone again. Given that we are holding a physical meeting, the voting process will revert to our pre-pandemic practice of paper ballots at the meeting, with members who are unable to attend having the option to request and return an absentee ballot in advance of the meeting. Specific details and reminders concerning voting procedures and this year's timeline are set forth below.

The Budget Committee, headed by Pandý Wohler, has been working very hard to put together the 2022-2023 proposed budget. We will be having an information session this Saturday, May 21, 2022 at 10:00 AM, at the Helen Lena Clubhouse, to walk through the details. We will have coffee and munchies available; please join us if you are able and interested.

1. **Voter Eligibility**: As a reminder, only one vote can be cast on behalf of each property. If the property is owned by a single individual, that person is the only eligible voter. If the property is held by more than one individual, including by spouses, any one individual may cast the vote. The Board may accept the first legal owner appearing on behalf of a property as the eligible voter. If the Board becomes aware of a dispute among owners as to who will cast the vote, it may refuse to accept any vote for that property. If a property is owned by a legal entity (such as a trust, corporation, or partnership) rather than by individuals, that entity must designate a particular individual as its "Member Representative" to cast the vote on behalf of the property. This designation shall be made by submission of the "*Designation of Member Representative*" form as explained in more detail below.
2. **Voter "Registration"**: Our voter registration list is based upon the property ownership reflected on the East Lyme Grand List, as supplemented by any Member Representative designations submitted by legal entities owning property within the Association. All Designation of Member Representative forms should be submitted either by email to voting.gnba@gmail.com or by mail to Registrar, Giants Neck Beach Association, P.O. Box 124, Niantic, CT 06357, or in person at the May 21 information session. Once a designation is made it will remain effective until superseded by a subsequent timely-submitted written designation. *This means that if you have previously submitted a form for a particular property, it remains effective and no further action is necessary unless you want to change the identity of the designated representative.* For purposes of the June 18th Annual Meeting and the 2022-2023 budget vote, all Designation of Member Representative forms must be received no later than May 28, 2022. If a form has not been submitted by that date for a property owned by a legal entity, then no vote will be allowed to be cast on behalf of that property. The Designation of Member Representative

form can be found on the Association website at www.giantsneckbeach.org/documents for future access.

3. **Absentee Ballots**: Members planning not to attend the Annual Meeting may cast their vote by absentee ballot. Persons wanting to cast their budget vote by absentee ballot will need to request a ballot and return it in accordance with the timeline below.
4. **The 2022-2023 Budget – Information Session and Voting**: The Board will be holding a Special Information Session on **Saturday, May 21, 2022 at 10:00 AM** in the Helen Lena Clubhouse. At this meeting we will present the draft proposed budget and invite comments and questions about anything contained therein. Everyone is encouraged to attend, as even those of you planning to attend the Annual Meeting in person could benefit from the additional time to review and consider the budget before voting.

Please note that at this special meeting we will have both Designation of Member Representative and Request for Absentee Ballot forms available, and you will be able to complete and submit them in person.

Following the Special Meeting, the Board will meet to finalize the budget, incorporating any changes deemed advisable based upon the meeting, and then will circulate the final proposed budget and Annual Meeting Agenda to the membership as it has done in past years. Voters will be able to choose whether to vote in person at the Annual Meeting, or by absentee ballot if they are unable to attend. Voters choosing to vote by absentee ballot will need to request an absentee ballot using the “Request for Absentee Ballot” form which is on the Association website at www.giantsneckbeach.org/documents for your convenience and will also be available at the May 21 information session and on the Association website. Detailed instructions concerning submission will be provided with the absentee ballots.

5. **The Timeline**: Although slight adjustments may become necessary, below is our expected timeline leading up to the Annual Meeting. We will of course appropriately communicate any changes.

May 21, 2022: Information Session at 10:00 AM at the Clubhouse to present the proposed 2022-2023 budget. Designation of Member Representative and Request for Absentee Ballot forms will be available for pick-up and/or submission. A BOG meeting will be held immediately thereafter to finalize budget.

May 28, 2022: Deadline for legal entities to submit Designation of Member Representative forms.

May 28, 2022: Deadline to submit Request for Absentee Ballot forms.

June 6, 2022: BOG June meeting

~ June 8, 2022: 1. Final budget and Annual Meeting agenda will be sent to Association.

2. Absentee ballots will be sent to voters that have submitted a timely Request for Absentee Ballot form.

June 17, 2022: Deadline by which absentee ballots must be received to be effective.

June 18, 2022: Annual Meeting at 9:00 AM at the Clubhouse.

We look forward to seeing you at the upcoming meetings.

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President, Board of Governors
Giants Neck Beach Association