INSTRUCTIONS FOR USING SKEDDA ONLINE COURT SCHEDULER

Go to your browser on your phone or computer and enter: gnbacourts.skedda.com/booking

Hit the "Plus" button and you will be prompted to enter your email and then enter your phone number and your **GNBA** address in the field labelled "Organization." All information must be included for you to be authorized to use the scheduler. You should be all set to book a court.

Please note the following important information:

(1) There are two courts:

Court #1 is a ½ tennis court or pickleball court (the Clubhouse side)

Court #2 is a ½ tennis court, pickleball court or basketball court.

To book the court for **tennis**, you must book <u>both courts at one</u> <u>time</u>. One cannot book tennis if one pickleball or basketball court is already reserved for a given time slot.

- (2) Time slots are for 1 hour of play.
- (3) Please limit booking to one time slot per family per day.

Scheduling can also be done through the free Skedda app, available through all app stores. Search for the "Skedda" app and download it. Then go to your browser and enter gnbaacourts.skedda.com/booking and save it to the desktop.

You will now have 2 identical Skedda apps but delete the first one you installed because it will take you to the general Skedda domain. The second app installed should now take you to our gnbacourts subdomain.

Please email me at russ1948moore@gmail.com if any questions.

Thanks, Russ Moore